

DPAL Yuletide Treasures Artist Label Request

Please remember to circle the volunteer opportunity you can help us with.

Email these 2 forms by 1 pm Saturday, OCTOBER 18, or risk being excluded from the first drop off

Email: giftshopandyuletide@gmail.com

Phone: 630-966-9616

PLEASE PRINT.

Artist Name..... 3 Letter code.....

Phone #.....Email.....

Address.....

I will need (insert quantity) sticky Artist labels for Yuletide Treasures.

300_THY #	\$	Yuletide
Yvonne THOMPSON		

I will have (insert quantity) Portfolio/Matted.

300_THY #	\$	Yuletide
Yvonne THOMPSON		

YULETIDE TREASURES		
Artist Name.....		
Date.....		
Media.....		

I will have (insert quantity) Wall hanging pieces.

Yuletide Treasures	
Artist	
Medium	
Title	
this is where the Yuletide will be attached	

and

YULETIDE TREASURES		
Artist Name.....		
Date.....		
Media.....		

and

300_THY #	\$	Yuletide
Yvonne THOMPSON		

I will need (insert quantity) tags to tie on my pieces.



Signature.....

YULETIDE TREASURE VOLUNTEER OPPORTUNITIES:

(please check one or more)

If you cannot spare the time to help us, we kindly request an additional payment of \$25 this year in lieu of your assistance.

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1. Gallery set up

4 volunteers on Monday, 27th October, from 1 pm to 5 pm

Help the Yuletide team set up the display tables, shelves, or racks under Yvonne's guidance. You will be doing a lot of carrying and walking around the gallery!

2. Gallery Display

Help Yvonne fill shelves, hang artwork, and climb ladders
2 people each day, 1- 5pm

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Wednesday October 29

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Thursday October 30

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Friday October 31

3. Packing up the show Saturday, December 28,

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10:00 AM 10 volunteers to pack up unsold stock.

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2:00 PM.....4 volunteers to move all, display stands and tables back into storage areas.

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4. Gift Wrapping, Front desk help

Help staffers with late-night or weekend gift wrapping (after Thanksgiving).

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5. Wash and Iron tablecloths (1 person)

6. Help with the Yuletide Event

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4 people Saturday, November 8 @ 2 pm Setting up tables and chairs
(including bringing them from upstairs)

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4 people Sunday, November 9 @ 4 pm. Cleaning up, folding up tables,

Taking chairs upstairs