

Yuletide Treasures 2025

Email: giftshopandyuletide@gmail.com

Or call and leave a message: 630-996-9616

"Box and drop" dates - in the large classroom

Tuesday, October 28, 11:00 am – 4:30 pm

Wednesday, October 29, 11:00 am – 4.30 pm

Thursday, October 30, 11:00 am - 5 pm (after 5 pm, appointment only)

No Saturday drop off this year

*The 2nd drop-off date is Thursday, December 4.

***ALL members exhibiting in this show
are required to work at least 4 hours in some capacity to support the show or
pay \$25 in lieu of required hours***

***This is in addition to your yearly 4 hour obligation as a gallery or Gift Shop
exhibitor.***

Non-members must contact Yvonne Thompson (630-966-9616) for entry approval
before paying entry fee of \$25.

Please follow these Instructions for entry into this show.

What you must have done before you drop your work off:

- * Be a current member or have paid the entrance fee \$25
- * Have all your work labelled with the inventory # and price.
- * Completed a disclaimer and Inventory sheets (available on the website under Yuletide Info)
- * Signed up to work your volunteer hours, (please email Yvonne)
- * Added a piece of your work as a donation.

Are you NEW TO YULETIDE TREASURES?

- * Read this Criteria Information as it will answer many of the questions you have.
- * Call Yvonne to check that your work is suitable, order labels if necessary, and set up a drop-off appointment

If you exhibited past/last year

1. If you need adhesive labels (the ones from last year CANNOT be used!), order by 1 pm, October 16, or Yvonne can send you the .pdf so you can print them yourself at home
2. If Yvonne has asked you to make an appointment to bring in your work. Please contact her before Friday October 16 to set your time slot to drop off your items for the show.
3. *Members who have been allowed to “Box and Drop” can drop off anytime during the hours listed in PINK above. (See page?)*
4. Please also donate a small piece of your artwork for the Yuletide promotion display. 1 piece worth at least \$15

BOX & DROP (only if allowed by Yvonne)

As a trial this year, Yvonne will be asking a few of you to drop off your completed artwork and forms in a sealed box(es). If any item is not entered correctly, it will be removed from your inventory sheet, and you will be asked to collect or correct it before the show starts.

Inventory sheets and disclaimers are downloadable from the website, under the Yuletide Treasures heading

- * Write **CLEARLY** the price and an inventory number on each price label after the hash mark and enter on the Inventory sheet. **See the separate link under Yuletide info on the Website**
- * Your ordered labels will be ready for your collection at the front desk Monday October 13
- * No entries will be accepted without the correct labels and a completed YULETIDE TREASURES inventory sheet.
- * If any “Box and Drop” exhibitors have incorrectly labeled items or those that do not match the information on their inventory sheets, we will contact you to collect your work ASAP.

Inventory Sheets: See three separate pages under Yuletide info on the Website

- * It is suggested that you make a copy for your own records. **You must bring in a printed copy with your work** . Original inventory sheets stay at the Art League, even after the show closes.
- * If you have to remove items before the show closes, please first inform Yvonne 630-966-9616

Disclaimer Under Yuletide info on the Website

-

- * Fill out a disclaimer sheet and bring it in with your work.
- * Remember, do not use copyrighted material.
- * Team logos, likenesses to trademarked products are not accepted.

Commission and Payment Checks

DPAL's deducts a 25% commission from all sales. Artist checks will be mailed mid January. It is the artist's responsibility to report income and pay any required sales tax on their sales. (Wheaton is 8.25%). We are extremely careful with your artwork, but the DuPage Art League is not responsible for damage or loss of items left in our care. It is suggested that Exhibitors should insure their own artwork.

Yvonne Thompson 630-966-9616
email: giftshopandyuletide@gmail.com